

# Kateleen Forlenza

Civil Engineer

Dear Cecelia Callis,

I am thrilled to submit my application for the Civil Engineer role at Bechtel. With a strong foundation in engineering and a passion for innovation, I am eager to contribute to your esteemed projects.

I bring over eight years of experience as a civil engineer at AECOM, where I honed my skills in complex project management and infrastructure development.

Some key achievements from my previous roles include:

- Spearheaded the **design and implementation** of a \$50 million highway improvement project, increasing traffic efficiency by 30%.
- Led a cross-functional team of 15 engineers to **successfully complete** a major urban redevelopment project six months ahead of schedule.
- Developed an innovative drainage system that reduced **flood risk** in a coastal city by 40%.

In addition to my technical expertise, I hold a specialized certification in environmental engineering and have demonstrated strong leadership abilities in collaborative settings.

Leadership and community involvement highlights:

- **Certified Project Management Professional (PMP)**, enhancing my ability to lead large-scale projects.
- Recognized with the **Excellence in Engineering Award** for outstanding contributions to sustainable design.
- Active participant in local STEM outreach programs, promoting engineering careers to high school students.

The opportunity to join Bechtel excites me because of the company's commitment to sustainability and innovation. Your recent work on sustainable infrastructure aligns perfectly with my values and passion for creating lasting positive impacts.

I am enthusiastic about the possibility of bringing my expertise to Bechtel and would welcome the opportunity to discuss how I can contribute to your ongoing success.

Sincerely,  
[Your Name]

**To**

Cecelia Callis  
Bechtel  
4100 Glacier Highway, Juneau, AK

**From**

Kateleen Forlenza  
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