

Cleopatra Moze

Estimator

Dear Mildred Trescott,

I am thrilled to express my interest in the Estimator role at Turner Construction. With my extensive background in the construction industry, I am eager to bring my expertise to your esteemed company.

With over eight years of experience at Bechtel, I have honed my skills in cost estimation and project management. My tenure there has equipped me with the ability to handle complex projects and deliver results under tight deadlines.

Some key achievements from my previous roles include:

- Spearheading a team at Bechtel that achieved a **15% cost reduction** on a major infrastructure project through innovative sourcing strategies.
- Successfully overseeing the estimation process for a \$50 million commercial development, ensuring **accuracy within 2%** of the final project cost.
- Implementing a new estimation software that improved bid preparation times by **30%**, enhancing overall efficiency.

In addition to my technical skills, I hold a certification in Project Management Professional (PMP) and have developed strong leadership abilities that enable me to inspire and guide teams towards successful project completion.

Additional qualifications include:

- **Certified Cost Professional (CCP)**, which underscores my commitment to precision in cost management.
- Recipient of the Bechtel Excellence Award for outstanding project contribution.
- Volunteered as a mentor in a local community program, fostering the next generation of construction professionals.

Turner Construction's commitment to sustainability and innovation resonates deeply with my professional values. I am particularly impressed by your recent work on the green building projects, which aligns with my passion for environmentally responsible construction practices.

I am enthusiastic about the opportunity to contribute to Turner Construction and look forward to the possibility of discussing how my background, skills, and enthusiasms align with the goals of your team. Thank you for considering my application.

Warm regards,

To

Mildred Trescott
Turner Construction
233 West Wacker Drive, Chicago, IL

From

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