

Emmalyne Lanteigne

Project Manager

Dear Meda Hooe,

I am thrilled to apply for the Project Manager role at Google, a company whose innovative spirit and commitment to excellence resonate deeply with me.

With over seven years of experience at Microsoft, I have honed my skills in leading cross-functional teams and driving complex projects to successful completion.

Some key achievements from my previous roles include:

- Spearheading a tech initiative at Microsoft that resulted in a **25% increase in operational efficiency**.
- Leading a team of 15 in the Azure division to launch a product that surpassed its adoption target by **40%** in the first quarter.
- Implementing a project management system that reduced project delivery time by **30%**.

In addition to these achievements, my expertise in agile methodologies and my PMP certification underscore my ability to lead dynamic teams effectively.

Leadership and community involvement highlights:

- Recipient of the **Microsoft Excellence in Leadership Award** in 2022.
- Active participant in Women in Tech, promoting diversity and inclusion in the tech industry.
- Organizer of quarterly tech workshops aimed at mentoring emerging tech leaders.

Google's mission to organize the world's information and make it universally accessible aligns with my passion for leveraging technology to create meaningful change. I am particularly inspired by your recent work in AI and sustainability, and I am eager to contribute to such impactful projects.

I am genuinely excited about the opportunity to bring my skills and passion to Google and look forward to the possibility of discussing how I can contribute to your team's success.

Warm regards,

To

Meda Hooe

Google

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From

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