

Gaelyn Grismer

Accountant

Profile

Results-driven accountant with three years of experience, demonstrating expertise in financial reporting and analysis. Proven track record in streamlining processes and enhancing accuracy. Adept at leveraging insights to support strategic decision-making and ensure compliance.

Employment History

Junior Accountant at Deloitte, TX

Apr 2025 - Present

- Analyzed financial data for over 50 client accounts, identifying discrepancies and streamlining reconciliation processes, reducing errors by 18% within the first quarter.
- Collaborated with cross-functional teams to implement a new budgeting tool that enhanced forecasting accuracy by 27%, leading to more informed strategic decisions.
- Led a project to automate routine accounting tasks, cutting processing time by 35% and freeing up resources for higher-value financial analysis activities.
- Prepared detailed reports on quarterly financial performance, aiding senior management in decision-making processes and contributing to a 12% increase in departmental efficiency.

Accounting Assistant at PwC, TX

Mar 2022 - Mar 2025

- Streamlined monthly reconciliation processes, reducing completion time by 18% and improving accuracy through enhanced data verification techniques.
- Collaborated with cross-functional teams to implement a new billing system, resulting in a 25% increase in invoicing efficiency and a 15% reduction in overdue accounts.
- Analyzed financial statements and identified cost-saving opportunities, contributing to a \$75,000 annual reduction in operational expenses.
- Led a project to automate payroll processing, decreasing manual entry errors by 30% and saving the team approximately 50 hours per month.
- Developed comprehensive financial reports for senior management that improved decision-making processes and led to a 12% increase in departmental budget allocations.

Certificates

Certified Management Accountant (CMA)

Jan 2024

Chartered Global Management Accountant (CGMA)

May 2022

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☎ (570) 871-9542

📍 Austin, TX

Education

Associate of Science in Accounting at Lone Star College, TX

Nov 2017 - May 2022

Relevant Coursework: Financial Accounting, Managerial Accounting, Business Law, Microeconomics, Macroeconomics, Taxation, and Spreadsheet Applications.

Links

[linkedin.com/in/gaelyngrismer](https://www.linkedin.com/in/gaelyngrismer)

Skills

Excel

QuickBooks

SAP

SQL

Power BI

Tableau

Languages

English

French

Hobbies

Photography

Gardening