# Laurinda Klemme

Librarian

## Profile

Resourceful librarian with two years' experience in public and academic settings. Skilled in cataloging, research assistance, and digital resource management. Passionate about fostering community engagement and promoting literacy through innovative programs and services.

## Employment History

### Assistant Librarian at EBSCO Information Services, NJ
Jun 2025 - Present

- Cataloged and organized over 5,000 digital and physical resources, improving retrieval efficiency by 30% for patrons and staff.
- Led a team initiative to implement a new archival system, reducing processing time for incoming materials from two weeks to three days.
- Developed and conducted monthly workshops on digital research tools, increasing user engagement by 25% in the first quarter.

### Library Assistant at ProQuest, NJ
May 2023 - May 2025

- Enhanced user engagement by organizing over 50 community events, resulting in a 30% increase in library attendance.
- Streamlined cataloging process by implementing a new digital system, reducing retrieval times by 40%.
- Resolved patron inquiries and issues with a 95% satisfaction rate through effective communication and problem-solving skills.
- Trained and supervised a team of five junior assistants, improving overall efficiency and service delivery.

## Certificates

### Certified Archivist
Jan 2024

### Digital Archives Specialist (DAS)
Jun 2022

## Memberships

**American Library Association**

**Special Libraries Association**

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📍 Newark, NJ

## Education

**Master of Library and Information Science at Rutgers University, NJ**
Jan 2019 - May 2023

Relevant Coursework: Information Organization, Digital Libraries, Cataloging and Classification, Information Retrieval, Collection Development, Research Methods, and User Experience Design.

## Links

linkedin.com/in/laurindaklemme

## Skills

MARC21

Koha

DDC

LibGuides

OCLC

EBSCO

Zotero

## Languages

English

Bengali